

JULIANA RODRIGUEZ

(b) (6)

EXPERIENCE

Deputy Director of Trips and Surrogates Nevada, **Biden for President/Nevada Democrats** Sept. – November 2020

- Coordinated and prepared briefing memos for national surrogates' and principals' virtual and in-state travel
- Oversaw scheduling and advance for the Soul of the Nation Bus Tour in Nevada
- Produced Zoom webinars, designed graphics, and managed registration for virtual surrogate events
- Assisted in implementing COVID-19 safety protocol for in-person events of up to 250 people

Political Associate and Surrogate Coordinator, **Hickenlooper for Colorado** June – August 2020

- Liaised with local elected officials and stakeholders to gain endorsements, plan trips, and amplify digital content
- Directly managed 14 political interns

National Advance Coordinator, **Pete for America** June 2019 – March 2020

- Managed all administrative operations for candidate advance team directly under Director of Advance
- Scheduled, onboarded, and provided immediate logistical and travel support for over 50 advance staff
- Liaised with accounting, budget, and legal teams as headquarters contact for hundreds of unique event vendors
- Tracked department transactions totaling over \$10 million
- Coordinated all security and ASL interpreters for candidate events
- Advanced multiple campaign events, assisting with press, site, and crowd logistics

Research Intern, **The Berkman Klein Center for Internet & Society** June – August 2017

- Catalogued judiciary's use of algorithmic assessment tools as part of the "Ethics and Governance of AI" program

Communications Intern, **America Solidaría – Peru** June – August 2016

- Produced and edited three Spanish videos about the organization's field work

EVENT LEADERSHIP AND COMMUNITY OUTREACH

Class Marshal, **Harvard Alumni Association** October 2018- May 2019

- One of eight students elected class-wide to lead all class event planning, fundraising, and ceremonial traditions

Co-Chair, **Lowell House Committee** Dec 2016 – Dec 2017

- Served over 400 students as highest elected leader of Harvard College house
- Led committee of 20 students, oversaw budget of over \$50,000, and coordinated dozens of events

Steering Committee, **Harvard First-Year Urban Program** June–August 2017

- Planned and facilitated first-year orientation program serving over 100 students focused on community service
- Organized training curriculum, managed program budget, and liaised with nonprofit partners

Tour Guide and Greeter, **Harvard Admissions** January 2016-January 2019

- Represented Harvard College to visitors around the world with professionalism, tact, and enthusiasm
- Managed daily visitor counts and delegated greeting tasks as shift captain

Seminar Leader, **Harvard Summit for Youth Leaders in China (HSYLC)** August 2018

- Planned and taught a summer enrichment course to high school students in Beijing, China

Board Co-Chair, **Rose Youth Foundation** October 2012-May 2014

- Led consensus process and strategic philanthropic granting of \$60,000 each year to Denver nonprofits

EDUCATION

Harvard University, A. B. Social Studies, *Cum Laude* | Focus Field – Law and Segregation in Urban America 2019**Honors Thesis:** Anti-Gentrification Political Insurgence and the Evolution of Cultural Memory in Denver, Colorado**Awards:** "Spirit of Harvard College" – awarded to three students annually for significant campus leadership contributions