
PROFESSIONAL EXPERIENCE

59th Presidential Inaugural Committee, Partnership Associate **December 2020-January 2020**

- Drove targeted outreach in specific cities or issue areas and managed partner relationships
- Played a major role in the Day of Service team having approximately 1,700 conversations with organizations across the country to inform and encourage them to partner with PIC for the National Day of Service
- Managed and worked and in hand with the vetting team for the Field of Flags fundraiser which consisted of approximately 200 organizations nationwide

Biden for President, Virginia Deputy Coalitions Director for African American Engagement **August 2020-November 2020**

- Implement statewide programming for the African American coalition including Shop Talks specifically focusing on Black men, Sister to Sister circles specifically focusing on Black women, and the African American coalition weekly phone bank to name a few
- Manage and execute an African American focused constituency outreach plan for the Virginia 2020 campaign statewide
- Prepare, develop, and manage event memos and briefings for the political and communications teams
- Engaged with statewide stakeholders, grassroots activists, and volunteers on a daily basis
- Support and provide strategic recommendations for local and national surrogates to participate in state coalition events

Pennsylvania Democratic Party, Philadelphia, Pennsylvania – Regional Field Director **June 2020-August 2020**

- Recruited and trained organizers to organize effectively and efficiently in their assigned communities
- Held organizers responsible to meaningful digital organizing goals including social media, direct outreach online, and creative tactics to reach voters where they are
- Developed relationships and partnerships with local community, student groups, and campus administrations in order to hit goals

Biden for President, Chicago/Western States - Field Organizer **March 2020-June 2020**

- Regular outreach to active volunteers and continually worked to identify new volunteers through phone calls, texting, and other practices
- Trained volunteers to conduct voter contact through canvassing, phone calls, texting
- Inserted daily data entry of organizing and voter contact data
- Hosted several creative virtual events including Black Women for Biden, Morning Cup of Joe, and Draw for Joe

Biden for President, Richmond, Virginia – Constituency Organizer **February 2020-March 2020**

- Mobilized through political organizing with a primary focus on the African American constituency in Virginia
- Traveled the state and attended various events on behalf of the Biden for President campaign
- Networked with local politicians and persuaded some to officially endorse Joe Biden for President
- Personally executed voter contact by canvassing events and making phone calls to voters

Biden for President, Dubuque, Iowa - Field Organizer **December 2019-February 2020**

- Regular outreach to active volunteers and continually worked to identify new volunteers through phone calls, texting, and other practices
- Trained volunteers to conduct voter contact through canvassing, phone calls, texting
- Inserted daily data entry of organizing and voter contact data
- Personally executed voter contact by canvassing events, doors, making phone calls to voters

Office of Congresswoman Yvette D. Clarke, Washington D.C. – Scheduler/Executive Assistant **February 2019-December 2019**

- Developed and managed all aspects of the Member's daily and long-term DC, district, and national schedule
- Coordinated the Member's travel arrangements which involved booking and travel to and from the district
- Worked closely with the Member, Chief of Staff, Communications Director, and District Director to ensure a seamless operation
- Assisted with office management and financial administration which included billing and working with the office finance team

Office of Congresswoman Eddie Bernice Johnson, Washington D.C. – Special Assistant **September 2018-November 2018**

- Served as the office point of contact for all Congressional Black Caucus related projects and events
- Assisted the Member in managing the office and other duties assigned including scheduling, drafting protocol mail and Congressional Record statements
- Coordinated and lead numerous projects with outside organizations including a CBC member trip to South Africa
- Scheduled appointments, meetings, and conferences as needed

EDUCATION

HOWARD UNIVERSITY

Master of Arts Degree in Political Science, May 2018

Washington, DC

DELAWARE STATE UNIVERSITY

Bachelor of Arts Degree in Political Science, May 2016

Dover, DE

EXTRACURRICULAR INVOLVEMENT

Former Miss Delaware State University (2015-2016); member of the NAACP; graduate of the Congressional Black Caucus Institute's Political leadership training boot camp (2018); Participant of American University's Women and Politics campaign training program.